



# Foster Placement Audit Procedure and Form

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Document Author	Chris Mills Policy & Commissioning Officer, Children's Social Care Bracknell Forest Borough Council Time Square, Market Street, Bracknell, Berkshire RG12 1JD Telephone: 01344 351767 Email: <a href="mailto:chris.mills@bracknell-forest.gov.uk">chris.mills@bracknell-forest.gov.uk</a>	
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## **Accessibility**

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Please contact:

The Policy and Commissioning Officer

Children's Social Care

Bracknell Forest Borough Council

Time Square

Market Street

Bracknell

Berkshire RG12 1JD

Email: [Chris.Mills@bracknell-forest.gov.uk](mailto:Chris.Mills@bracknell-forest.gov.uk)

Telephone: 01344 351767

Fax: 01344 351521

Minicom: 01344 352045

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## 1 Purpose

This audit procedure applies to all placements of children in all types of foster home.

The audit form is to be completed by the social worker after every foster care placement has ended. It will also be used for in-house placements to contribute to the annual foster care review.

The purpose of auditing all foster placements is to:

- Provide data for the completion of regular audit reports to the Children's Services Management Team (CSMT),
- Enable managers seeking placements to use the information from the audit reports to inform selection,
- Inform future commissioning and contracting practice,
- Support improved placement stability,
- Ensure that reviews of foster carers are informed by the views of the social worker managing the case.

## 2 Audit Procedure

A copy of the Placement Audit Form is included in Section 3 below.

When any placement ends this form must be completed by the social worker for the child within 28 days.

The form will be sent to the Social Worker by the Performance Analyst.

The completed form must then be sent back by the Social Worker to the Performance Analyst and to the Family Placement Team Manager.

A copy of the completed form must also be sent by the Social Worker to the relevant administrative staff to be placed on the ESCR for the child whose placement has ended and on the ESCR for audited Bracknell Forest foster carers. For audited foster carers from Independent Fostering Agencies, a copy of the form will be sent to the IFA by the Family Placement Assistant Team Manager.

## 3 Audit Reports

The Performance Analyst will provide the Heads of Service with a quarterly audit report, which will be considered by the Children's Services Management Team and then circulated to Team Managers for information.

## 4 Foster Carer Reviews

Completion of the audit form will also be required in relation to any continuing placement as part of the annual foster carer review process. In these circumstances the form will be issued to the social worker managing the case by the Family Placement Team social worker undertaking the foster carer review. All completed audit forms relating to current and past placements with carers being presented for review will be included in the papers provided to the Joint Foster Panel.

## 5 Placement Audit Form

To be completed by the child's social worker within 28 days of the end of all foster placements.

1. Placement Details	
a) Was the placement with Bracknell Forest Carers?	YES/NO
If YES go to f)	
If NO give details below	
b) Name and Address of Local Authority (if the Carers were registered with another authority)	
.....	
f) Name of Carers (1).....(2).....	
c) Address of Carers.....	
.....	
.....	
d) Name and Address of Independent Fostering Agency (if the Carers were registered with an IFA)	
.....	
f) Name of Carers (1).....(2).....	
e) Address of Carers.....	
.....	
.....	
FOR ALL PLACEMENTS:	
f) Name of Carers (1).....(2).....	
g) Address.....	
.....	
h) Child's Name.....	
i) Child's date of Birth.....	
j) Child's ethnicity.....	
k) Placement start date..... end date.....	
l) Family Placement Team Linkworker.....	
m) Name/Team of Child's Social Worker.....	
n) Name of Social Worker's Team Manager	
o) Date this form completed.....	

<b>2. Care Provided</b>	
a) Was the overall standard of emotional and personal care satisfactory? If No please note your main concerns.	Yes/No
b) Did you have any concerns about how the boundaries were set for the child, how their behaviour of the child was managed, and the appropriateness of any measures of control used by the carer? If so please give details	Yes/No
c) Were there any allegations or suspicions of abuse in respect of children placed with these foster carers? If yes give brief details of the outcome of any enquiries and details of any concerns you may have about the carers or the fostering service.	Yes/No
d) Were the physical accommodation and sleeping arrangements provided suitable for this child? If not please give details.	Yes/No
e) Did the fostering service accommodate children from a different family group with these carers at any time during the placement? If yes, was this with the agreement of the social work team responsible for the case management? If not give brief details.	Yes/No







