



**BFBC Reference :**  
**LN/**

**BRACKNELL FOREST BOROUGH COUNCIL**

Licensing Team, Time Square, Market Street, Bracknell, Berkshire, RG12 1JD

**Change of Address for holder of a Personal Licence  
under the Licensing Act 2003**

I ..... (Full name of personal licence holder)

LN..... (Reference number of personal licence)

hereby confirm that I have changed my address from

.....  
.....

(full previous address) to

.....  
.....

(New address including postcode).

<b>CHECKLIST</b>	
I have	Please tick ✓
• Enclosed both parts of my personal licence (the paper version and the credit card) or an explanation as to why I am unable to provide the licence.	<input type="checkbox"/>
• made or enclosed payment of the fee for the application (£10.50)	<input type="checkbox"/>

<b>5. Declaration</b>			
<b>The information contained in this form is correct to the best of my knowledge and belief</b>			
It is an offence knowingly or recklessly to make a false statement in or in connection with an application for the grant or renewal of a personal licence. (A person is to be treated as making a false statement if he produces, furnishes signs or otherwise makes use of a document that contains a false statement). To do so could result in prosecution and a fine not exceeding level 5 on the standard scale (£5,000).			
<b>Signature</b>		<b>Date</b>	

Information on the Licensing Act 2003 is available on the website of the Department of Culture, Media and Sport ([http://www.culture.gov.uk/alcohol\\_and\\_entertainment](http://www.culture.gov.uk/alcohol_and_entertainment)) or from Bracknell Forest Borough Council (<http://www.bracknell-forest.gov.uk>), your local licensing authority.