

Employment of Children

The Children and Young Persons Acts 1933 as amended and the Children (Protection at Work) Regulations 1998.



Application for permission to employ a child between thirteen and statutory school leaving age. A byelaw made by Bracknell Forest Borough Council on 16th October 1998 concerning the employment of children.

Education Welfare Service
Edward Elgar House
Skimped Hill Lane
Bracknell
RG12 1LY
☎ 01344 354045

(Please ensure both sides of this form are completed in BLOCK Capitals using ink throughout).

Child's forename:	Sex: M/F (delete as appropriate)
Child's surname:	Date of birth:
Address:	Year Group:
.....	Telephone no:
County:	Postcode:
Name & address of school child attends:	
Please state any other existing employment:	
Will this existing employment be terminated upon issue of this work permit?	YES / NO
Current permit number (if applicable):	

DECLARATION of Parent/Guardian:

(This part to be completed by the responsible parent or guardian)

1.	Is your son/daughter currently healthy?	Yes / No
2.	Does he/she regularly attend school?	Yes / No
3.	Does he/she currently have another job?	Yes / No
4.	Have you been notified of the results of your child's Health & Safety Risk assessment carried out by the employer?	Yes / No

Name (BLOCK letters):

Signed: Date:
Parent/Guardian

NB If you have any concerns about the medical fitness of your child you are advised to consult your GP.

Please send the completed form to the address above

For office use: Date of birth verified, application investigated and recommended by

Initials of Authorising Officer: Date:

For completion by employer (Please complete in BLOCK Capitals using ink throughout)

Nature of employment for child (to include specific details of duties):

..... Commencing on:

No child is permitted to work in a commercial kitchen or in connection with the sale of alcohol

Name and address where employment will take place

Name:

Address:

..... Postcode:

Telephone number: Type of business:

Full name and address of employer (main office)

Name:

Address:

..... Postcode:

Telephone number: Type of business:

Please ensure that the hours of employment are in accordance with the byelaws as set out below and the Children and Young Persons Act 1933 as amended and the Children (Protection at Work) Regulations 1998.

School days

Either between the end of the school day and 7 pm up to a maximum of 2 hours or 1 hour between 7 - 8.30 am and 1 hour between the end of the school day and 7 pm.

Up to a maximum of 12 hours per week.

Saturdays and school holidays

13 - 15 years of age: 5 hours per day up to a maximum of 25 hours per week.

15 years and over: 8 hours per day up to a maximum of 35 hours per week.

In addition

- (i) The employment must not take place before 7 am or after 7 pm
- (ii) The child shall not be employed for more than 4 hours consecutively
- (iii) The child shall be free for rest and recreation for a continuous period of 1 hour after each period of employment

Sundays Maximum of 2 hours which must be between 7am - 7 pm

Approved hours (Input all values as 24 hour clock times, eg 15.30 - 16.30)

Days	School days		School holidays	
	am	pm	am	pm
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

DECLARATION of employer

I, the prospective Employer, hereby make application for permission to employ the above-named child in accordance with the foregoing particulars, and I confirm that an appropriate risk assessment has been carried out in accordance with byelaw 9(F).

Name (BLOCK Capitals):

Signed: Date: